

**St. John the Baptist Catholic School  
School Board Meeting  
March 4, 2019**

**Attendance**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> <b>Nikki Rohling – Chair</b>        | <input type="checkbox"/> <b>Father Bryan Lowe – Pastor</b>                    |
| <input checked="" type="checkbox"/> <b>Kristin Donahue – Vice Chair</b> | <input checked="" type="checkbox"/> <b>Sherry Lewis – Principal</b>           |
| <input checked="" type="checkbox"/> <b>Jon Yobs – Secretary</b>         | <input checked="" type="checkbox"/> <b>Brenda Villarreal – Vice Principal</b> |
| <input checked="" type="checkbox"/> <b>Cara Sprinz</b>                  | <input checked="" type="checkbox"/> <b>Travis Harris – Parish Council Rep</b> |
| <input checked="" type="checkbox"/> <b>Scott Pearson</b>                | <input type="checkbox"/> <b>Sarah Patterson – PTO Rep</b>                     |
| <input checked="" type="checkbox"/> <b>Chris Protz</b>                  |   |

**Call to Order**

Chair called the meeting to order at 6:01 PM; prayer led by the Chair.

**Recognition of Guests**

Chair recognized guests in attendance, and presented the School Board membership overview slideshow. Applications will be sent to attendees, requesting them back next week.

**Roll Call**

The Secretary took roll with attendance as noted above.

**Committee Reports**

**Development Committee (Kristin Donahue)**

- Raskub grant has been submitted. May 4th review, and we'll know within 2 weeks if successful.
- Dollar General Literacy Grant is due May 16.
- Toyota Grant - we are interested; the grant is suspended but will re-open in April.
- Newsletter - met Feb 20th, the team is preparing articles for the spring newsletter
  - Looking for "fun facts" on St. John's
  - Planning on a Student Spotlight article
  - Time capsule article
  - Will have articles in by 3/15, April review with Principal

**Public Relations Committee (Scott Pearson)**

- Open House had a successful turnout (10-15 families).
  - One family registered Pre-K immediately.
- Next Open House is 4/11, 5-6:30pm
  - The committee will need volunteers for tours.
  - Talking with David Yee about a banner for Hughes Rd. visibility.

**Planning Committee (Chris Protz)**

- Spring service project letters went out last week, asking for donations.

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- 3/28 delivery to Clearview by 7/8th grade students.
- The committee is considering doing a survey within the school, may need to find a way to incentivize responses.
- Comment from the Principal - Diocese may be asking us to do a survey this semester - electronic; related to AdvancedEd accreditation process. Also, if we're doing a survey, we would prefer more of a "pulse" survey vs. dozens of pages of results to comb through.

***Finance Committee (Cara Sprinz)***

- Committee met 2/25.
- The balance sheet accounts were reconciled, both the P&L and Balance Sheet were reviewed.
- We are favorable to budget YTD.

***Principal Report (Sherry Lewis)***

- Presented status of applications/registrations, applied/not paid, non-confirmed.
  - Still contacting, working with families, scheduling tours, etc.
- Growth mindset for faculty continuing
  - Program includes materials for students as well as teachers (focus on expecting more from yourself).
  - Changing the approach to remind students that they are malleable and can learn new things (despite their opinion that they sometimes can't).
  - Feedback from Teachers and Students is very good thus far.
  - Training is done during the day (vs. after hours) during lunchtime.
- We are continuing to evaluate 1:1 Chromebook program.
  - Held a meeting with current 7-8 grade students and parents, as well as alumni.
  - Topics of discussion include the benefits, challenges, and preference of Chromebooks vs. personal devices at home.
- Still looking for facilities maintenance employee, one application received thus far.
- Working some facilities repairs - oven, boiler fan in the kitchen.
- Principal is considering major changes to the middle school schedule.
  - Starting to get feedback from teachers.
  - Not ready to share a plan yet, but soon. Maybe have a session after Spring Break to discuss?
- Continuing to make progress on Library remodeling effort.
  - Had a very preliminary assessment (no details or formal cost estimate yet), but looks promising, and not quite the magnitude of the original discussion.
  - Current plan is for no maker space in the library, just an inside remodel, hoping to get consult charge of ~\$3k vs. initial \$10k consult fee.
  - Need to get moving on this because it's a summer project.
- Playground drainage

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- With all the recent rain, this is top of mind for many.
- Realistically, this is going to have to be a joint effort with the parish.

**Old Business**

- No old business.

**Recurring Business**

***Family FAITH Night (Kristin Donahue)***

- This will be a social event in conjunction with the PTO meeting 5/7.

***Family Service Day (Chris Protz)***

- No update beyond previous report

Final comment- the Chair will be working on developing self assessments for the Board.

**Adjournment**

The meeting was adjourned at 6:39 P.M. with a prayer led by the Chair.

**Board Event Calendar:**

- *Proposed agenda items are due the Sunday preceding each Monday Executive Committee meeting.*
- *Committee Reports are due the Thursday preceding each Monday Board meeting.*
  
- **March**
  - 3/25 – Executive Committee; 5 PM
  - **3/25 - Ad-Hoc Board Meeting; 5:15 PM**
- **April**
  - 4/1 – April Board Meeting; 6PM
  - 4/11 - Open House 5-6:30 PM
  - 4/29 – Executive Committee; 5:30 PM
- **May**
  - 5/6 – May Board Meeting; 5:30 PM (new time)
  - 5/7 - Family FAITH Night
  - 5/28 (Tuesday) – Executive Committee; 5:30 PM
- **June**
  - 6/3 – June Board Meeting; 6PM