



**St. John the Baptist Catholic School  
School Board Meeting  
January 14, 2019**

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|--|---|
| <input checked="" type="checkbox"/> Nikki Rohling – Chair        | <input type="checkbox"/> Father Bryan Lowe – Pastor           |
| <input checked="" type="checkbox"/> Kristin Donahue – Vice Chair | <input checked="" type="checkbox"/> Sherry Lewis – Principal  |
| <input type="checkbox"/> Jon Yobs – Secretary                    | <input type="checkbox"/> Brenda Villarreal – Vice Principal   |
| <input checked="" type="checkbox"/> Cara Sprinz                  | <input type="checkbox"/> TBD – Parish Council Rep             |
| <input checked="" type="checkbox"/> Scott Pearson                | <input checked="" type="checkbox"/> Sarah Patterson – PTO Rep |
| <input checked="" type="checkbox"/> Chris Protz                  | <input checked="" type="checkbox"/> Tom Percy – Gala Co-Chair |

**Call to Order**

Chair called the meeting to order at 6:00 PM with a prayer.

**Roll Call**

Vice Chair took roll with attendance as noted above.

***Gala Update (Tom Percy)***

**Committee Reports**

***Development Committee (Kristin Donahue)***

- Working on Raskob grant which is due in January. Fr. Bryan helping to facilitate a letter from the bishop.
- St. John's was not chosen for the Laughlin grant.
- Spring Newsletter – currently discussing potential articles.
- Drive Event
  - Reception and check presentation held on January 10<sup>th</sup> at Woody Anderson Ford. Check was presented for \$6000.
- St. John's will participate in the Day of Giving which will be held January 29<sup>th</sup> from 12pm EST to January 30<sup>th</sup> 12pm EST.

***Public Relations Committee (Scott Pearson)***

- Grandparents' Tea
  - Event was held on November 9<sup>th</sup> with 380 grandparents and children in attendance. Positive feedback was given following the event.
- Christmas Cards were created by the 3<sup>rd</sup> and 4<sup>th</sup> grade students at St. John's to be given to pre-K and K5 RE students.
- Come and See is scheduled for January 23<sup>rd</sup> and January 24<sup>th</sup> for prospective K4 and K5 students.

- Email sent out to St. John's and Mercy Parish parents who have children entering K4 and K5
- Post cards were mailed out on January 11th.
- To date there have been 5 families who have RSVP'd for the K5 day and 10 families who have RSVP'd for the K4 day.
- Call for volunteers to help with the events.

***Planning Committee (Chris Protz)***

- Committee met on November 15th
- 2018-2019 Strategic Plan has been uploaded to the Google Docs site with an updated logo.
- Spring Service Project has been scheduled for March 28<sup>th</sup> at Clearview Cancer Institute.
  - Mrs. Woodgett continues to coordinate event with Clearview.
- Exit Survey for the period of April 18<sup>th</sup> 2018 to October 19<sup>th</sup> 2018 completed.

***Finance Committee (Cara Sprinz)***

- Finance Committee met 1/8/2019, balance sheet accounts were reconciled, both the P&L and Balance Sheet were reviewed.
- Favorable to budget YTD.

***PTO Report (Sarah Patterson)***

- PTO meeting will be held 1/15/2019
- Trouble getting volunteers to help with babysitting for the meeting.

***Pastoral Council Report (TBD)***

- No report.

***Principal Report (Sherry Lewis)***

- Total 446 students. Lost 5 students in Nov/Dec. All but one were due to relocation. Gained 4 new students. Tours are ongoing for interested families.
- Professional Development for teachers.
  - Mrs. Villarreal and Mrs. Lewis are leading teachers in professional development related to Growth Mindset. This is an online program.
  - Several teachers were sent to a math workshop in Huntsville.
- Catholic Social Teachings
  - Emphasis is on the poor and vulnerable.
- Catholic Schools Week
  - Details still being finalized for the week.
  - Different groups of stakeholders will be recognized each day: community, students, religious, teachers, and parents.
  - An email will be going out soon to parents regarding Catholic Schools Week.
- Facilities
  - Mr. McGuiness is retiring. The position has been advertised but no inquiries thus far. Position is for 15 hours/week.

## **Old Business**

### ***Summary of Fall 2018 Exit Survey Results (Chris Protz)***

- Results of survey distributed to the board.

## **Recurring Business**

### ***Family FAITH Night (Kristin Donohue)***

- Looking for a music group for Family Faith Night
  - Mrs. Lewis suggested Broken and Shared – JPPII music group.
  - Possibly look into a “get to know you” activity during Family Faith Night.

### ***Come and See (Scott Pearson)***

- No additional items (covered in PR report)

### ***Family Service Day (Chris Protz)***

- No additional items (covered in Planning report)

## **Upcoming Key Dates & Announcements**

- Catholic Schools Week – January 27-February 1
- Next Board Meeting – February 4 at 6:00 PM (school library)
- School Open Houses
  - February 19, 5-6:30pm
  - April 11, 5-6:30pm
- School Presence @ SJB Masses – April 6/7
- Board Meeting Dates for 2018-2019
  - March 4, 2019
  - April 1, 2019
  - May 6, 2019
  - June 3, 2019

## **Pastor Comments**

No Pastor comments.

## **Adjournment**

The meeting was adjourned at 7:16 P.M. with a prayer led by the chair

