

**St. John the Baptist Catholic School
School Board Meeting
March 4, 2019**

Attendance

- | | |
|---|---|
| <input checked="" type="checkbox"/> Nikki Rohling – Chair | <input type="checkbox"/> Father Bryan Lowe – Pastor |
| <input checked="" type="checkbox"/> Kristin Donahue – Vice Chair | <input checked="" type="checkbox"/> Sherry Lewis – Principal |
| <input checked="" type="checkbox"/> Jon Yobs – Secretary | <input checked="" type="checkbox"/> Brenda Villarreal – Vice Principal |
| <input checked="" type="checkbox"/> Cara Sprinz | <input checked="" type="checkbox"/> Travis Harris – Parish Council Rep |
| <input checked="" type="checkbox"/> Scott Pearson | <input type="checkbox"/> Sarah Patterson – PTO Rep |
| <input checked="" type="checkbox"/> Chris Protz | |

Call to Order

Chair called the meeting to order at 6:01 PM; prayer led by the Chair.

Recognition of Guests

Chair recognized guests in attendance, and presented the School Board membership overview slideshow. Applications will be sent to attendees, requesting them back next week.

Roll Call

The Secretary took roll with attendance as noted above.

Committee Reports

Development Committee (Kristin Donahue)

- Raskub grant has been submitted. May 4th review, and we'll know within 2 weeks if successful.
- Dollar General Literacy Grant is due May 16.
- Toyota Grant - we are interested; the grant is suspended but will re-open in April.
- Newsletter - met Feb 20th, the team is preparing articles for the spring newsletter
 - Looking for "fun facts" on St. John's
 - Planning on a Student Spotlight article
 - Time capsule article
 - Will have articles in by 3/15, April review with Principal

Public Relations Committee (Scott Pearson)

- Open House had a successful turnout (10-15 families).
 - One family registered Pre-K immediately.
- Next Open House is 4/11, 5-6:30pm
 - The committee will need volunteers for tours.
 - Talking with David Yee about a banner for Hughes Rd. visibility.

Planning Committee (Chris Protz)

- Spring service project letters went out last week, asking for donations.

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- 3/28 delivery to Clearview by 7/8th grade students.
- The committee is considering doing a survey within the school, may need to find a way to incentivize responses.
- Comment from the Principal - Diocese may be asking us to do a survey this semester - electronic; related to AdvancedEd accreditation process. Also, if we're doing a survey, we would prefer more of a "pulse" survey vs. dozens of pages of results to comb through.

Finance Committee (Cara Sprinz)

- Committee met 2/25.
- The balance sheet accounts were reconciled, both the P&L and Balance Sheet were reviewed.
- We are favorable to budget YTD.

Principal Report (Sherry Lewis)

- Presented status of applications/registrations, applied/not paid, non-confirmed.
 - Still contacting, working with families, scheduling tours, etc.
- Growth mindset for faculty continuing
 - Program includes materials for students as well as teachers (focus on expecting more from yourself).
 - Changing the approach to remind students that they are malleable and can learn new things (despite their opinion that they sometimes can't).
 - Feedback from Teachers and Students is very good thus far.
 - Training is done during the day (vs. after hours) during lunchtime.
- We are continuing to evaluate 1:1 Chromebook program.
 - Held a meeting with current 7-8 grade students and parents, as well as alumni.
 - Topics of discussion include the benefits, challenges, and preference of Chromebooks vs. personal devices at home.
- Still looking for facilities maintenance employee, one application received thus far.
- Working some facilities repairs - oven, boiler fan in the kitchen.
- Principal is considering major changes to the middle school schedule.
 - Starting to get feedback from teachers.
 - Not ready to share a plan yet, but soon. Maybe have a session after Spring Break to discuss?
- Continuing to make progress on Library remodeling effort.
 - Had a very preliminary assessment (no details or formal cost estimate yet), but looks promising, and not quite the magnitude of the original discussion.
 - Current plan is for no maker space in the library, just an inside remodel, hoping to get consult charge of ~\$3k vs. initial \$10k consult fee.
 - Need to get moving on this because it's a summer project.
- Playground drainage

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- With all the recent rain, this is top of mind for many.
- Realistically, this is going to have to be a joint effort with the parish.

Old Business

- No old business.

Recurring Business

Family FAITH Night (Kristin Donahue)

- This will be a social event in conjunction with the PTO meeting 5/7.

Family Service Day (Chris Protz)

- No update beyond previous report

Final comment- the Chair will be working on developing self assessments for the Board.

Adjournment

The meeting was adjourned at 6:39 P.M. with a prayer led by the Chair.

Board Event Calendar:

- *Proposed agenda items are due the Sunday preceding each Monday Executive Committee meeting.*
- *Committee Reports are due the Thursday preceding each Monday Board meeting.*

- **March**
 - 3/25 – Executive Committee; 5 PM
 - **3/25 - Ad-Hoc Board Meeting; 5:15 PM**
- **April**
 - 4/1 – April Board Meeting; 6PM
 - 4/11 - Open House 5-6:30 PM
 - 4/29 – Executive Committee; 5:30 PM
- **May**
 - 5/6 – May Board Meeting; 5:30 PM (new time)
 - 5/7 - Family FAITH Night
 - 5/28 (Tuesday) – Executive Committee; 5:30 PM
- **June**
 - 6/3 – June Board Meeting; 6PM