

**St. John the Baptist Catholic School
School Board Meeting
April 1, 2019**

Attendance

- | | |
|------------------------------------------------------------------|------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Nikki Rohling – Chair | <input checked="" type="checkbox"/> Father Bryan Lowe – Pastor |
| <input checked="" type="checkbox"/> Kristin Donahue – Vice Chair | <input checked="" type="checkbox"/> Sherry Lewis – Principal |
| <input checked="" type="checkbox"/> Jon Yobs – Secretary | <input checked="" type="checkbox"/> Brenda Villarreal – Vice Principal |
| <input checked="" type="checkbox"/> Cara Sprinz | <input checked="" type="checkbox"/> Travis Harris – Parish Council Rep |
| <input checked="" type="checkbox"/> Scott Pearson | <input checked="" type="checkbox"/> Sarah Patterson – PTO Rep |
| <input checked="" type="checkbox"/> Chris Protz | |

Call to Order

Chair called the meeting to order at 6:01 PM; prayer led by the Chair.

Roll Call

The Secretary took roll with attendance as noted above.

Committee Reports

Development Committee (Kristin Donahue)

- Committee is still working on the Dollar General grant, they are asking some specific questions and Kristin will follow-up with Principal for more information.
- SJB does not qualify for the Toyota Grant, as we are a private school.
- Newsletter articles are being submitted for format, could be ready for review middle April for late April submission.

Public Relations Committee (Scott Pearson)

- 2nd open house will be held next Thursday 4/11 5-6:30pm, we have an outdoor banner from David Yee to use for the event.
- Lettie should be informed so that she can make social media posts, Scott will contact her for social media outreach to share with neighborhood HOA pages, etc.
- Scott may not be able to make it from personal commitments so definitely need help.

Planning Committee (Chris Protz)

- Spring Service Project wrapped Friday - much more in donations than expected, turned out well
 - Received a letter from CCI thanking the school for the successful event.
 - Kristin has photos from the event, and they are on FB page already.
 - Students were really engaged, had good questions, very respectful, etc.
- Exit surveys - 2nd Tuesday of April will initiate with Mrs. Kennedy-Bryan.

Finance Committee (Cara Sprinz)

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- Finances are favorable to budget YTD.
- The outlook for the year overall looks favorable, but June is typically a high expense month, so it's still hard to forecast.
- Looking forward to budgeting for next year; administration has had to make no revision to budget as of yet.

PTO Report (Sarah Patterson)

- Planning next meeting is underway; it will be the same night as Family FAITH night.
- PTO Board Positions (confirmed after meeting):
 - President: Jennifer Walker
 - VP: Marie Freelove
 - Sec: Michelle Neese
 - Treas: Wendy Evans
 - School Board Rep: Sarah Patterson

Parish Council Report (Travis Harris)

- Nothing to report from the Parish Council

Principal Report (Sherry Lewis)

- Registration update:
 - 44 non-confirmed, about 20 are current enrollees waiting for confirmation
 - Goal is to hit 400
- Many Gifts One Nation - NCEA / FACTS donations day: \$501 received and will go toward library renovation.
- GALA- final financial numbers are in but the team is waiting to make a formal announcement. The event was very successful, with results similar to last year.
 - The Gala committee is looking for new Gala Chairs, a flyer will go out next week.
- Principal met with Fuqua architects to discuss library renovation project
 - Received a preliminary design, but it requires several alterations.
 - Still need to find a contractor for this project as it may not be in Lee's sweet spot.
- Playground Drainage/Runoff update:
 - Fr. Bryan has agreed for the Parish to pay for drainage work for playground. He recently met to discuss options to deal with this issue that causes the mulch to float away. The solution will pull water away from parish office area and divert down to athletic field.
 - Principal is continuing to work toward solid surface approach; however the drainage issue is critical to address first.
 - Also working to bring in sod to lower the actual mulch footprint over the summer
 - John Shrontz is the Parish POC
- The Diocesan Superintendent has resigned and will be replaced.
- Feedback from Family MATH night was positive.

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Old Business

- No old business.

Recurring Business

Family FAITH Night (Kristin Donahue)

- Still working ideas, there is a lot of things going on that night (PTO meeting), and all musical options appear to be unavailable.

New Board Members (Nikki Rohling)

- The Chair put forth the slate of recommended board members: Renee Bonetti and David O'Brien
- A voice vote was cast, and the slate was approved with unanimous aye votes.
- The new members will be invited to attend the May board meeting.

Board Evaluations (Nikki Rohling)

- Board and Committee evaluations were distributed recently by the Chair, and will be due back with time to assess before the May board meeting.

Pastor Comments (Fr. Bryan)

- This is "sacramental time" working reconciliation with the 2nd graders and preparing for Holy Week.
- Fr. Bryan offered kudos to the Principal for continuously managing the school budget.
- Fr. Bryan is going to meet with the Pastor at St. Paul's in Athens, extending a parishioner rate to members of that parish.
 - We will also ask for a presence in the vestibule to meet with potential families, may ask for board presence when dates are solidified.

Adjournment

The meeting was adjourned at 6:50 P.M. with a prayer led by the Fr. Bryan.

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Board Event Calendar:

- *Proposed agenda items are due the Sunday preceding each Monday Executive Committee meeting.*
- *Committee Reports are due the Thursday preceding each Monday Board meeting.*

- **April**
 - 4/11 - Open House 5-6:30 PM
 - 4/23 – Family FAITH Night; Time TBD
 - 4/29 – Executive Committee; 5:30 PM
- **May**
 - 5/6 – May Board Meeting; 5:30 PM (new time)
 - 5/7 - Family FAITH Night
 - 5/28 (Tuesday) – Executive Committee; 5:30 PM
- **June**
 - 6/3 – June Board Meeting; 6PM