

SJS PTO Committee Descriptions

Room Parent: Acts as a go between for staff and PTO. Identifies and communicates staff wants and needs with the PTO. Communicates PTO information to teachers.

Staff Appreciation Committee:

The mission of this committee is to show gratitude and appreciation for all staff members at MES through small gestures throughout the year that promote a positive school culture and climate. Events may include:

- Back to school luncheon
- Birthday treats for staff during the year
- Teacher's Wish List
- Conference week snacks (Sign Up Genius)
- Teacher/Staff Appreciation Week events/gestures (Catholic Schools' Week May)
- Seasonal (snack/treat, grab & go bag, raffle): fall/Halloween (October), winter Holidays (December), winter treat (February), end of year/summer (June)
- School staff needs (something for staff room, fun activity for staff)

Fundraising Committees:

This committee assists in raising funds through both no-cost fundraising opportunities and school-based events. These are examples of fundraising opportunities that have been done:

- No-Cost Fundraising Partnerships may include:
 - Raise Right
 - Used Uniform Sales
 - Spirit Night!
- School-Based Events
 - Spirit Nights Lead - Lead a small team to plan and promote Skate Nights as well as monthly Dine-Out fundraiser nights to support the PTO. (Year-round commitment; approx. 1 hour/month)
 - Fall Fundraiser Lead - Lead a small team to plan and promote our annual Fall Fundraiser. (Commitment June-October. Heavy Commitment Sept/Oct. Event is in October.)
 - Gala Basket ideas and coordinate creating a complete auction basket with every teacher/Grade
 - School Supply Kit Lead - Work with office to obtain school supply list. Work within School Kit website to input list. Work with Office team to promote. Lead summer distribution day at Back to School Night. Resolve any supplier issues.
 - Welcome Back Event Lead - Work with a small team to plan a "welcome back" event for Back to School Night. Depending on Principal preference.
 - Spring Fling Lead - Lead a team to plan spring festival. Secure vendors and volunteers, plan raffle baskets, and lead on event day, usually the first weekend in May. (Significant commitment, especially 6 weeks leading up to event)