



**St. John the Baptist Catholic School
School Board Meeting
September 7th, 2010**

- Chris Smith called the meeting to order at 6:02 p.m. Sherry Lewis opened the meeting with prayer.
- Chris welcomed Irma Tuder as our newest Board member. He voiced his primary concern for the development committee and the need for new leadership on that committee. Arlene McCormick has agreed to “carry along” the committee until a chair can be found. Chris then gave a brief overview of the evening’s agenda.
- The August 2010 meeting minutes were offered for discussion and corrections. No corrections were needed. Christopher Smith motioned that the minutes be entered into the record. Tania Yee seconded.
- Sherry Lewis provided a written report regarding Enrollment, Catholic Identity including an update on the Faculty spiritual formation retreat from August and the status of the Covenant Response. She also gave a brief report on the Principal Growth Review, the PreK4 program and the re-distribution of the Gala funds. Sherry also announced a \$950 grant award received for technology updates in the school. This grant was awarded by Stead train. The money will be used towards the purchase of clickers for the Smart Boards in two of the classrooms. An order is to be placed for additional smart boards for the school. Also, she announced the launch of a new website for the school. She and Jennifer English are coordinating this effort.
- Jennifer English provided a report from the PTO that included the response for volunteerism, announcement of the PTO Catholic Family Nights, SCRIP sales report, Fall Fest Planning, PTO budget review and the upcoming general meeting on September 13, 2010. Additional work is being done with the volunteerism forms to create an efficient process in that area (email alias for each group, follow up by chairs to new volunteers for each committee).
- Tania Yee provided a written report regarding the mission of the PR committee, the tasks and assignments for the 2010-2011 school year and discussed the upcoming Madison Street Festival event. Tania is asking for Board member participation at this event to be held October 2, 2010.
- Greg Arnold gave a report regarding the meeting notes from the August 24, 2010 planning committee meeting and reviewed the future plans of the committee.
- Stephanie Pruitt provided a written report on the finance committee’s previous meeting on August 30, 2010 and provided the finalized 2009-2010 report as well as the balance sheet and income statements for July 2010.
- Tania Yee gave an update on the volunteerism effort with 132 forms returned to date. Amy Drucker (PTO Volunteer Coordinator) is to follow up with leads to contact new volunteers.
- Chris Smith gave a presentation on virtues and led a discussion on how this topic relates to the strategic planning focus area of Catholic Identity.



**St. John the Baptist Catholic School
School Board Meeting
September 7th, 2010**

- Tania Yee led the discussion on the need to review policies to identify those that need to be updated and formed an action plan that is to be presented at a future board meeting regarding the constitution and the bylaws in regards to policy change.
- Chris Smith discussed the upcoming Grandparents Day and the need for the Board to be actively involved in the process this year to assist the Development committee. An action plan was formed regarding the event.
- A brief overview of the Diocesan Training on September 14th was discussed with an action plan for hosting the 7 schools invited to St. Johns.
- Sherry Lewis briefly discussed the upcoming school survey. Options were discussed and how the Planning Committee would collaborate with the administration in the process for 2010-2011.

The meeting was adjourned at 8:00 p.m. with a closing prayer by Sherry Lewis

Respectively submitted,
Stephanie Pruitt
School Board Secretary
St. John the Baptist Catholic School