

Tania Yee – Chair  
Stephanie Pruitt – Vice Chair  
Elizabeth Doty - Secretary  
Father Phil O’Kennedy  
Sherry Lewis  
Susan Abell  
Christopher Smith  
Chris Backel  
Jennifer English  
Erin Percy

**St. John the Baptist Catholic School**  
**School Board Meeting**  
**September 6<sup>th</sup>, 2011**



- T. Yee called the meeting to order at 6:00 p.m. S. Lewis opened the meeting with prayer.
- T. Yee went over important dates for the school board and handed out contact information on potential new committee members.
- The August 2011 meeting minutes were offered for discussion and revision as needed. 2 minor corrections were noted. J. English made a motion to enter the minutes into record. T. Yee seconded.
- Mrs. Lewis provided a written report on the current enrollment status for 2011-2012, as well as an update on the school’s accreditation goals, and maintenance items. S. Abell briefly went over the new PEACE program that is being implemented in the school.
- E. Doty provided a written report concerning the PR committee including information on upcoming events and goals for the 2011-2012 school year.
- C. Smith discussed the implementation of another school survey for the 2011-2012 school year. The Development Committee will be researching surveys in order to make a recommendation to the board concerning the type of survey to administer, the recipients of the survey, and the time-line for the survey.
- J. English provided a written report concerning Grandparent’s Day, the Development Committee newsletter, and grant writing activities. J. English went into detail about Grandparent’s Day, stating that it will be Wednesday, Oct. 19<sup>th</sup> and Thursday, Oct. 20<sup>th</sup> from 9:00 to 11:30 am. There will be a hospitality room set up in the school conference room that will include refreshments, brochures, and a slide-show presentation.
- S. Pruitt provided a written report, the Balance Sheet and Income statement for June and July 2011. S. Pruitt also presented a Finance presentation that went over the duties and goals of the Finance Committee.
- S. Pruitt presented an update concerning the new Host Family program that was implemented this past summer. The program appears to be a big success.
- The meeting adjourned at 7:50 pm with a closing prayer led by Mrs. Lewis.

Respectfully submitted,  
Elizabeth Doty  
School Board Secretary  
St. John the Baptist Catholic School