

St. John the Baptist Catholic School
School Board Meeting
June 6th, 2011



Attendance

School Board members: Christopher Smith, Tania Yee, Stephanie Pruitt, Elizabeth Doty, Jennifer English, Chris Backel, Erin Percy, Sherry Lewis, and Susan Abell. Guests: none

Call to Order

Tania Yee called the meeting to order at 6:04 p.m. Sherry Lewis opened the meeting with prayer.

Chair Comments (Christopher Smith)

Tania expressed thanks to Sherry Lewis and Susan Abell for a successful school year. She reviewed dates for board member training. Tania also requested that each board member use the July break as a time to think about what each board member wants to gain from being a board member and how the board and its committees can benefit the school.

Minutes

The May 2011 meeting minutes were offered for discussion. No corrections were cited. Stephanie made a motion to enter the minutes into record as presented. Jennifer English seconded.

Reports

Principal's Report (Sherry Lewis)

Mrs. Lewis provided a written report on the current enrollment status for 2011-2012. She also reviewed the test results for the 3rd, 5th, and 7th grades. The new Athletic Handbook was also discussed and she requested that all board members review the handbook within the next few weeks and have comments ready before July. (Note: Tania requested that board members review within the week in order to prepare an ad hoc committee if necessary.) Mrs. Lewis ended by going over faculty positions that have been filled and still need to be filled.

PTO Report (Erin Percy)

Erin discussed that new PTO officers had been installed, Summer SCRIP sales were under way, and that the Gala tally had been announced.

Public Relations (Tania Yee)

Tania provided a written report on the status of articles for publication of events happening in the school as well as announced that Sandy Groger will be the PR Committee chairperson for the 2011-2012 school year.

Planning Committee (Christopher Smith)

No report given.

Development Committee (Jennifer English)

Jennifer provided a written report on the goals for the Development Committee.

Finance Committee (Stephanie Pruitt)

Stephanie provided a written report, the Balance Sheet and Income statement for April 2011. Also presented was an overview of budget performance to date in graph form. She also went over possible changes in the finance training that will be given in August.

New Business

August Board Member Retreat (Tania Yee)

Tania discussed several retreat dates, including a Diocesan Board Training on Sept. 20th.

Exit Surveys (Stephanie Pruitt)

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Stephanie presented a written summary of the exit surveys. She noted that the trends look favorably toward St. John's, the number of students not returning has continuously gone down for the past few years.

Board Goals (Tania Yee)

Tania presented a written summary of the proposed board goals for the 2011-2012 school year. She highlighted the move to action as opposed to study concerning Catholicity. Tania also discussed ways to improve visibility and understanding of the school board.

Old Business

Committee Year End Report Review/Prep for upcoming year (Tania Yee)

Tania requested that everyone take a look at binders to ensure accuracy and correctness. Tania would like for each committee chair to review the binder and upcoming year goals, as well as formulate potential frequency and dates for their 2011-2012 committee meetings.

Future Meetings/Announcements

- A. Next Executive Committee Meeting – Monday, August 1st @ 5:00 pm.
- B. Next Board Meeting – Monday, August 8th @ 6:00 pm

Adjournment

The meeting adjourned at 7:45 pm with a closing prayer led by Sherry Lewis

Respectfully submitted,
Elizabeth Doty
School Board Secretary
St. John the Baptist Catholic School